



## Weekly Memo

**It has been a wonderful first week back to school.  
We have enjoyed seeing all the returning students again  
AND meeting our new students!**



### Important Upcoming Dates – Please mark your calendars

<b>Sept 18</b>	Open House/Meet the teacher-after school *hold the date- more details with exact times to come
<b>Sept 25</b>	Individual School Picture day (Begins at 8:45am)
<b>Sept 25</b>	Possible PAC meeting 6pm-TBD
<b>Sept 30</b>	School Closed - National Day for Truth & Reconciliation
<b>Oct 14</b>	School Closed – Thanksgiving
<b>Oct 21 – 24</b>	Early Dismissal at 1:18pm (Formative Assessment Conferences)
<b>Oct 25</b>	School closed Pro-D Day – All B.C. Districts

## Messaging for arriving and leaving school

### Common meeting spot/Supervised location after school (2:18pm-2:33pm)

Supervision is at “the common meeting spot” after school– this is near the gym wall facing the four squares and tennis court. All students, who are not picked up at the bell, need to report to the duty there. Our duty will be out at this meeting spot until 2:33pm. If your child is not picked up by 2:33pm a duty will bring your child to the office. This location is deliberately chosen as it is away from the crowds and traffic so it helps us to track students who need to be picked up more efficiently.

### Plan Ahead

It is important that you organize plans with your child **prior to them coming to school**. If an emergency comes up that causes a change in plans send the information including your child’s name and teacher to [info.hb@sd68.bc.ca](mailto:info.hb@sd68.bc.ca). We will ensure that the message is delivered.

*Note: Students do not/should not have access to phones during the school day and teachers are teaching students and will not be checking messages.*

### Early/Late drop off and pick up

We do a lot of land-based learning at Ecole Hammond Bay. This means your class may be at Neck Point or another natural location during the school day. It is important for teachers and the office to know if your child is getting picked up or dropped off early because the class might not be in close proximity when you arrive.

If you need to pick up your child early or drop them off late, **email the classroom teacher AND [info.hb@sd68.bc.ca](mailto:info.hb@sd68.bc.ca)** we will do our best to coordinate. Out of respect for all learners and our staff, we ask that you do your best to plan your appointments outside of school hours. Students getting picked up and dropped off at irregular times of the day cause a disruption to the school day and the learning.

### Reporting your child absent

If your child is going to be away, please email [info.hb@sd68.bc.ca](mailto:info.hb@sd68.bc.ca) with your **child’s first and last name** and copy the classroom teacher so they are aware.

*Please note: If your child attends after school care (including those on our school site) you must contact the care provider directly to let them know of your child's absences. Thank you.*

### Afterschool Care Safety

We have several afterschool care providers. It is important that **your child knows the name of their care provider and the days they attend** so that our duties can help find their daycare if they are unsure of where to go.

### School Supply Fees

**Grades 1 – 7** families should have received an email regarding School Supply and Agenda Fees via our online payment system, [SchoolCashOnline](#).

If you have any questions or did not receive the email, contact [info.hb@sd68.bc.ca](mailto:info.hb@sd68.bc.ca).

## Playground Safety (Before and After School)

Our playground is close to the road so please drive slowly. Parents and caregivers are welcome to use our playground outside of school hours but are reminded that they are responsible for watching their children and ensuring they are following playground rules and respecting others. The closest washrooms after hours are the new beautiful ones at Neck Point.

## Student Belongings

Please **label your child's belongings** (water bottles, jackets, sweaters, lunch bags, hats, gloves, etc.) to ensure that we can return lost and misplaced items to them. Every day there are many items that are brought to the lost and found and often they are never claimed.

The **Lost and Found** is located just outside the main office. Please check as soon as you notice that an item has been lost. We donate items at the end of every month.

## Parent Corner

**Rainbows Program** Group support for children experiencing divorce, separation, or death in their families. Currently accepting enrollment into our fall community program

- Program will begin on Wednesday September 25 and finish on Wednesday December 11
- See the website for more information: <https://rainbowsnainimo.ca/contact/>

## Emergency Drills

All schools in B.C. are required to conduct a variety of emergency drills throughout the school year. These drills include fire drill/evacuation, earthquake, shelter in place, hold & secure, and lockdown. We do not publish the exact times of our drills but the teachers receive advance notice so they can prepare their class in an age-appropriate manner.

This week, we walked students through a fire drill/evacuation [without the alarm bell]. Classes will have ongoing discussions about the importance of practicing drills and how being prepared at school and at home is everyone's responsibility. We try to minimize the concerns for the students but do want people to be ready for any emergency that may arise.

*District-wide procedures: [SD68 Emergency Procedures](#)*

## Sports & Clubs

### Cross-Country Running (grades 3-7)

We will be beginning our Cross-Country Running Practices next week and will be holding a sign up for interested students (Messaging about where to sign up will be given to students during the Monday morning announcements). The cross-country team is open to students in Grades 3-7 and they will be training on Tuesdays & Thursdays at long recess in preparation for the Zone Meet in October. If your child is interested in participating, please remind them to listen carefully to announcements for an invitation to sign up this coming week.

# What is happening at Ecole Hammond Bay:

